



national treasury

Department:
National Treasury
REPUBLIC OF SOUTH AFRICA

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TRANVERSAL CONTRACTING

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Ref: RT3-2022

To: Participants

AMENDMENT 17

**DRAFTING OF SLAs IN ADDITION TO PARTICIPATION AGREEMENT AND REQUEST
FOR CONSENT LETTERS**

**TRANVERSAL CONTRACT RT3-2022 FOR THE SUPPLY, DELIVERY, INSTALLATION,
COMMISSIONING AND MAINTENANCE OF OFFICE AUTOMATION SOLUTIONS TO
THE STATE FOR THE PERIOD 1 APRIL 2022 TO 31 MARCH 2026**

On opting to participate on a transversal contract, an Organ of State assent to all terms and conditions of the transversal contract.

AWARD LETTER

All Suppliers on a transversal contract are awarded by National Treasury. Participants on a transversal contract select the awarded Supplier/s from the transversal contract. Participants are reminded that participating on a transversal contract does not mean embarking on a procurement process as the procurement process has been completed by National Treasury.

Participants are not to be creative and enforce their Supply Chain Management policies under a transversal contract. Therefore, no Participant is to request Suppliers of any consent letters indicating willingness to offer the Office Automation Solution/s. The Suppliers are awarded to offer the awarded Office Automation Solutions on the transversal contract. Awarded Suppliers need to prove to Participants that they are awarded on the transversal contract as the Contract Circular lists all awarded Suppliers with their contact details. Any proof of award may be requested from National Treasury if required by Participants.



PARTICIPATION AGREEMENT

Participants are only to complete and sign one (1) Participation Agreement for the duration of the transversal contract with any selected Supplier on the transversal contract. The Participation Agreement should not be vetted again by the Participants' legal representatives as both parties (National Treasury and awarded Suppliers) to the transversal contract have completed and vetted the Participation Agreement.

No Participant should draft a separate Agreement under the transversal contract, irrespective of the nature of the Organ of State nor the reasons for the drafting. This is because National Treasury has concluded the entire procurement process with its legalities of the transversal contract. Participants are only to procure or lease Office Automation Solutions from the transversal contract as guided by the Contract Circular and its annexures.

Participants are reminded that the existence of a transversal contract is to eliminate the duplication of efforts to allow Organs of State to focus on their core mandates of service delivery. Legal representatives of Participants are welcome to draft any Agreements for their procurement processes but not for the transversal contract as it is a completed procurement process.

Regards,

**MS KWANELE MTEMBU
FOR CHIEF DIRECTOR: TRANSVERSAL CONTRACTING
OFFICE OF THE CHIEF PROCUREMENT OFFICER
DATE: 22 DECEMBER 2022**